BURNHAM LIBRARY

AMAZON KINDLE POLICY

**ELIGIBILITY**: Amazon Kindles are available for loan to patrons in good standing. A library card must be presented at check out and the Amazon Kindle liability form must be filled out or on file. Patrons must be 18 years of age to borrow an Amazon Kindle.

**LIABILITY**: The user agrees to assume any and all liability for the cost of repair or replacement in the event of loss due to theft, damage, negligence or misuse.

**AVAILABILITY**: Amazon Kindles are available for loan on a first-come, first-served basis. Amazon Kindles cannot be held and will only be circulated to Bridgewater residents at the discretion of the staff.

**LOAN PERIOD**: The loan period for an Amazon Kindle is three weeks.

**RENEWALS**: Amazon Kindles cannot be renewed.

**FINES**: Fines will accrue at $2.00 per day, to a maximum of $10.00 wherein your account will be frozen at all libraries within the Bibliomation system.

**CONTENT:** The library has a small number of e-books loaded onto the Kindles. Requests for additional titles may be loaded at the discretion of the library staff.

**REPLACEMENT AND DAMAGE FINES**: The user assumes full financial responsibility for a lost, stolen or damaged device. Any Amazon Kindle equipment malfunctions should be reported immediately to library staff. Replacement fees for the Amazon Kindle, power cord and adapter will be charged at current cost.

**RETURNS**: Amazon Kindles must be returned in-person to staff at the Burnham Library Circulation Desk. Users will be required to wait while the device is checked to ensure all equipment is intact. The devices should not be returned to our book drop, as this may damage it.

Approved by Board of Trustees 4/17/18

Amended 6/21/2018